**LIVE & LEARN CONSTRUCTION GRANT PROGRAM**

**Grant Reviewer’s Rubric, Score and Comments**

Reviewer: ___________________________________________  Grant #: ________________________________

Library Name: ___________________________________________________________________________________________________________________

Amount Requested: $__________________________________________

Type of Project: _____ Accessibility _____Mini-Grant _____New Construction _____Remodeling

<table>
<thead>
<tr>
<th>Target Audience and Need</th>
<th>Maximum Point Value — 2: Section Total Score:_________________________</th>
</tr>
</thead>
</table>
| **Excellent 2** | • Applicant clearly identifies and documents the target audience.
• Applicant clearly describes the necessity for the project.
• (Accessibility projects only) Applicant provides a strong statement of need that addresses the Illinois Accessibility Code (71 Ill. Adm. Code 400). |
| **Adequate 1** | • Applicant adequately identifies and documents the target audience.
• Applicant adequately describes the necessity for the project.
• (Accessibility projects only) Applicant provides an adequate statement of need that addresses the Illinois Accessibility Code (71 Ill. Adm. Code 400). |
| **Minimal 0** | • Applicant does not identify or poorly documents the target audience.
• Applicant poorly describes the necessity for the project.
• (Accessibility projects only) Applicant provides an inadequate statement of need that addresses the Illinois Accessibility Code (71 Ill. Adm. Code 400). |

Comments:
### Project Description and Facilities Plan

| Excellent 4-6 | • Applicant clearly explains the overall design and management of the project.  
• Applicant clearly addresses how the project plans to meet existing library standards as outlined in the Illinois Library Association's most recent edition of the *Standards for Public Libraries*.  
• Applicant clearly describes the project's potential contribution to the improvement of library services within the library's area of service and in any other portions of the state.  
• Applicant clearly addresses the library's ability to maintain and sustain library operations following the completion of the project.  
• Applicant clearly identifies the future public library facility needs and anticipated programming.  
• Applicant provides an excellent site analysis and space needs assessment (if applicable).  
• Applicant provides an excellent project design to include elevation drawings (if applicable), site plan (if applicable), floor plan and outline specifications.  
• Applicant provided excellent documentation of the library's local cost share responsibility (if applicable).  
• (Accessibility projects only) Applicant clearly explains the ADA component of the project. |
|---|---|
| Adequate 2-3 | • Applicant adequately explains the overall design and management of the project.  
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• Applicant provides an adequate project design to include elevation drawings (if applicable), site plan (if applicable), floor plan and outline specifications.  
• Applicant provided adequate documentation of the library's local cost share responsibility (if applicable).  
• (Accessibility projects only) Applicant adequately explains the ADA component of the project. |
| Minimal 0-1 | • Applicant does not clearly explain the overall design and management of the project.  
• Applicant does not clearly address how the project plans to meet existing library standards as outlined in the Illinois Library Association's most recent edition of the *Standards for Public Libraries*.  
• Applicant does not clearly describe the project's potential contribution to the improvement of library services within the library's area of service and in any other portions of the state.  
• Applicant does not clearly address the library's ability to maintain and sustain library operations following the completion of the project.  
• Applicant does not clearly identify the future public library facility needs and anticipated programming.  
• Applicant does not provide a site analysis and space needs assessment (if applicable).  
• Applicant does not provide a project design to include elevation drawings (if applicable), site plan (if applicable), floor plan and outline specifications.  
• Applicant does not provide clear documentation of the library's local cost share responsibility (if applicable).  
• (Accessibility projects only) Applicant does not adequately explain the ADA component of the project. |
## Estimated Costs

<table>
<thead>
<tr>
<th></th>
<th>Maximum Point Value — 2: Section Total Score: __________________________</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Excellent</strong> 2</td>
<td>• Amount requested is reasonable and appropriate for this type of project.</td>
</tr>
<tr>
<td><strong>Adequate</strong> 1</td>
<td>• Amount requested is somewhat reasonable and appropriate for this type of project.</td>
</tr>
<tr>
<td><strong>Minimal</strong> 0</td>
<td>• Amount requested is not reasonable and appropriate for this type of project.</td>
</tr>
</tbody>
</table>

**Comments:**

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**Total Application Score (10 points possible): ________________**

**Funding Recommendation:**
- Fund
- Do Not Fund
- Abstain

**Comments:**