

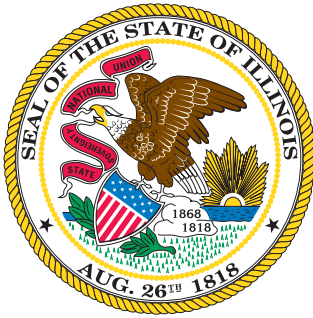
TO FILE A TITLE VI COMPLAINT

To file a Title VI complaint, you may obtain the necessary forms by contacting the civil rights coordinator at the phone number listed below, or by visiting:

<http://cyberdriveillinois/department/drivers/home.html>

ILSOS

**Equal Opportunity Employment
17 N. State St., Ste. 1300
Chicago, IL 60602
Phone: 312-793-5515**



WWW.CYBERDRIVEILLINOIS.COM

This brochure is designed to help you understand your rights under Title VI of the Civil Rights Act of 1964.

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WHAT IS TITLE VI CIVIL RIGHTS ACT OF 1964



PROTECTING YOUR CIVIL RIGHTS IS GOOD BUSINESS

It is Illinois Secretary of State's policy to ensure no person shall on the grounds of race, color, national origin, sex, age or disability be excluded from participation in, be denied benefits of, or otherwise be subjected to discrimination under any of its programs or activities.

JESSE WHITE
SECRETARY OF STATE

TITLE VI OF THE CIVIL RIGHTS ACT OF 1964 IS THE FEDERAL LAW THAT PROTECTS INDIVIDUALS AND GROUPS FROM DISCRIMINATION ON THE BASIS OF THEIR RACE, COLOR AND NATIONAL ORIGIN IN PROGRAMS AND ACTIVITIES THAT RECEIVE FEDERAL FINANCIAL ASSISTANCE.

WHAT DISCRIMINATION IS PROHIBITED UNDER THE ILLINOIS SECRETARY OF STATE TITLE VI PROGRAM?

Discrimination under any Illinois Secretary of State (SOS) program is an action or inaction, intentional or not, through which any intended beneficiary, solely because of race, religion, color, national origin, sex, age, disability, income status, or retaliation, has been otherwise subjected to unequal treatment or impact under any SOS program or activity.

Discrimination based upon the grounds referenced above limit the opportunity for individuals and groups to gain equal access to services and programs. In administering federally assisted programs and activities, the SOS cannot discriminate either directly or through contractual or other means by:

- Denying program services.
- Providing different program services, other benefits, or providing them in a manner different from that provided to others.
- Segregating or separately treating individuals or groups in any manner related to the receipt of any program service or benefit.
- Denying person(s) the opportunity to participate in a program through the provision of services or affording the opportunity to do so differently from those afforded others.

WHO MAY FILE A TITLE VI COMPLAINT?

A Title VI complaint may be filed by any individual who alleges he/she has been subjected to discrimination or adverse impact under any SOS program or activity based on race, religion, color, national origin, sex, age, disability, income status or limited English proficiency (LEP).

WHAT INFORMATION IS INCLUDED IN A TITLE VI COMPLAINT?

A signed, written Title VI complaint must be filed within 180 days of the date of the alleged act of discrimination. The complaint must include the following information:

- Your name, address and telephone number. If you are filing on behalf of an other person, include their name, address and telephone number and your relationship to the complainant (e.g., friend, attorney, parent, etc.).
- The name of the SOS facility that you believe discriminated against you.
- A description of how, why and when you believe you were discriminated against. Include as much background information as possible about the alleged acts of discrimination.
- Your signature.

WHAT WILL THE SECRETARY OF STATE'S OFFICE DO WITH YOUR COMPLAINT?

Upon receipt, the SOS office will investigate your allegations and will attempt to resolve any violations found.