



JESSE WHITE • Secretary of State & State Librarian
 Illinois State Library, Gwendolyn Brooks Building
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LIVE & LEARN CONSTRUCTION GRANT PROGRAM
Grant Reviewer's Rubric, Score and Comments

Reviewer: _____ Grant #: _____

Library Name: _____

Amount Requested: \$ _____

Type of Project: Accessibility Mini-Grant New Construction Remodeling

Target Audience and Need **Maximum Point Value — 2: Section Total Score:** _____

Excellent 2	<ul style="list-style-type: none"> • Applicant clearly identifies and documents the target audience. • Applicant clearly describes the necessity for the project. • (Accessibility projects only) Applicant provides a strong statement of need that addresses the Illinois Accessibility Code (71 Ill. Adm. Code 400).
Adequate 1	<ul style="list-style-type: none"> • Applicant adequately identifies and documents the target audience. • Applicant adequately describes the necessity for the project. • (Accessibility projects only) Applicant provides an adequate statement of need that addresses the Illinois Accessibility Code (71 Ill. Adm. Code 400).
Minimal 0	<ul style="list-style-type: none"> • Applicant does not identify or poorly documents the target audience. • Applicant poorly describes the necessity for the project. • (Accessibility projects only) Applicant provides an inadequate statement of need that addresses the Illinois Accessibility Code (71 Ill. Adm. Code 400).

Comments:

Project Description and Facilities Plan

Maximum Point Value — 6: Section Total Score: _____

<p>Excellent 4-6</p>		<ul style="list-style-type: none"> • Applicant clearly explains the overall design and management of the project. • Applicant clearly addresses how the project plans to meet existing library standards as outlined in the Illinois Library Associations most recent edition of the <i>Standards for Public Libraries</i>. • Applicant clearly describes the project's potential contribution to the improvement of library services within the library's area of service and in any other portions of the state. • Applicant clearly addresses the library's ability to maintain and sustain library operations following the completion of the project. • Applicant clearly identifies the future public library facility needs and anticipated programming. • Applicant provides an excellent site analysis and space needs assessment (if applicable). • Applicant provides an excellent project design to include elevation drawings (if applicable), site plan (if applicable), floor plan and outline specifications. • Applicant provided excellent documentation of the library's local cost share responsibility (if applicable). • (Accessibility projects only) Applicant clearly explains the ADA component of the project.
<p>Adequate 2-3</p>		<ul style="list-style-type: none"> • Applicant adequately explains the overall design and management of the project. • Applicant adequately addresses how the project plans to meet existing library standards as outlined in the Illinois Library Associations most recent edition of the <i>Standards for Public Libraries</i>. • Applicant adequately describes the project's potential contribution to the improvement of library services within the library's area of service and in any other portions of the state. • Applicant adequately addresses the library's ability to maintain and sustain library operations following the completion of the project. • Applicant adequately identifies the future public library facility needs and anticipated programming. • Applicant provides an adequate site analysis and space needs assessment (if applicable). • Applicant provides an adequate project design to include elevation drawings (if applicable), site plan (if applicable), floor plan and outline specifications. • Applicant provided adequate documentation of the library's local cost share responsibility (if applicable). • (Accessibility projects only) Applicant adequately explains the ADA component of the project.
<p>Minimal 0-1</p>		<ul style="list-style-type: none"> • Applicant does not clearly explain the overall design and management of the project. • Applicant does not clearly address how the project plans to meet existing library standards as outlined in the Illinois Library Associations most recent edition of the <i>Standards for Public Libraries</i>. • Applicant does not clearly describe the project's potential contribution to the improvement of library services within the library's area of service and in any other portions of the state. • Applicant does not clearly address the library's ability to maintain and sustain library operations following the completion of the project. • Applicant does not clearly identify the future public library facility needs and anticipated programming. • Applicant does not provide a site analysis and space needs assessment (if applicable). • Applicant does not provide a project design to include elevation drawings (if applicable), site plan (if applicable), floor plan and outline specifications. • Applicant does not provide clear documentation of the library's local cost share responsibility (if applicable). • (Accessibility projects only) Applicant does not adequately explain the ADA component of the project.

Comments:

Estimated Costs

Maximum Point Value — 2: Section Total Score: _____

	Excellent 2	<ul style="list-style-type: none">• Amount requested is reasonable and appropriate for this type of project.
	Adequate 1	<ul style="list-style-type: none">• Amount requested is somewhat reasonable and appropriate for this type of project.
	Minimal 0	<ul style="list-style-type: none">• Amount requested is not reasonable and appropriate for this type of project.

Comments:

Total Application Score (10 points possible): _____

Funding Recommendation: _____ **Fund** _____ **Do Not Fund** _____ **Abstain**

Comments: