

Administrative Office of the Illinois Courts



Cynthia Y. Cobbs
Administrative Director

The Illinois Constitution empowers the Supreme Court to appoint an administrative director and staff to assist the chief justice in fulfilling administrative and supervisory duties. The office conducts the election process for the appointment of associate judges; provides support services to the courts and the judicial conference; develops the judicial budget; provides legislative support services to the courts; assists in the development and oversight of the judicial education plan; develops and monitors probation programs for the Circuit Courts and administrative-service training for all judges; collects and publishes statistical information on caseloads; and handles payroll for all judicial personnel. The administrative director also is secretary

of the Illinois Courts Commission.

Cynthia Cobbs was appointed director of the Administrative Office of the Illinois Courts in 2002, becoming the first woman and the first African-American to head the office. Prior to her appointment, she served as the office's chief legal counsel. She has served as senior law clerk to Supreme Court Justice Charles Freeman and as a research attorney in the Appellate Court, 1st District.

Cobbs received her B.A. degree from Morgan State University in Baltimore, Maryland, graduated from IIT/Chicago-Kent College of Law, and was admitted to practice law in Illinois in 1988.

Office of the Clerk of the Supreme Court

The Clerk of the Supreme Court is appointed by the Supreme Court justices. Responsibilities include the receipt and processing of filings and maintenance of dockets, records, files and statistics on the activities of the court. The clerk's office assists the court in the management of its case load by monitoring the flow of cases from initiation to the issuance of mandates and final orders. The clerk also maintains the roll of Illinois attorneys, processes the licensing of attorneys, and registers and renews professional service corporations and associations and limited liability companies and partnerships engaged in the practice of law.

Juleann Hornyak has served as clerk of the Supreme Court since her appointment to the position in 1982. After receiving her B.A. and M.A.T. degrees from the University of Dayton and John Carroll University, respectively, she earned her J.D. degree from IIT/Chicago-Kent College of Law. She served as administrative personnel clerk of the Appellate Court, 4th District, and was law clerk for former Appellate Court Judge Harold F. Trapp.



Juleann Hornyak
Clerk of the
Supreme Court