

MEETING NOTES

Library System Standards Committee

November 24, 2008; 10 a.m.

Illinois State Library, Springfield

Present: David Carlson, Chairman
Marilyn Boria
Tom Dorst
Tina Hubert
David Joens
James Quisenberry (via conference call until 1:35 p.m.)
Jane Sharka
Mike Steiner
State Library staff:
Anne Craig
Kathleen Bloomberg
Patricia Norris
Lawren Tucker

Approval of Minutes

After noting a few minor spelling corrections, the committee approved the minutes of the October 9, 2008 meeting as revised. The approved notes will be posted on the system standards web site.

Assumptions

The committee noted the limited discussion on WebJunction Illinois about the planning assumptions. It is anticipated that as more documents and items are developed and then posted on WebJunction that more comments will occur. Currently a WebJunction Illinois logon is necessary to post comments in the discussion boards. The committee suggested that an anonymous log-on for the system standards area be explored so people can comment anonymously.

Frequently Asked Questions

Earlier, Tom Dorst suggested some additions and changes to the library system standards revision/Frequently Asked Questions section on the ISL web site. The FAQs will be updated on an ongoing basis; questions should be sent to Kathy Bloomberg.

Committee Timeline

Tom Dorst's suggested timeline for the committee work was discussed. Depending on the amount of time needed to develop and revise each standard, the timeframe may lengthen. The timetable will be reviewed again at the next committee meeting.

The committee agreed on the next meeting dates, with the meetings held in Springfield:

Friday, January 16, 2009

Tuesday, February 17, 2009

Monday, March 16, 2009
Friday, April 24, 2009

Input from Library Systems

The one-page reports from the library systems covering the most significant system services now and in the future contained a number of observations and expectations about current services and input relating to future anticipated trends and services from the perspective of the library systems. Ensuing discussion covered the wide variety of system approaches to services and fees, including how the Local Library System Automation Programs (LLSAPs) are governed and funded. The pros and cons of a more unified model of statewide resource sharing/automation were discussed.

Professional Development and Consulting Standards

Marilyn Boria reviewed the draft standards developed with Tina Hubert and Pat Norris. The developers focused on qualitative measures instead of quantitative standards. There was general agreement to outline each standards area as follows:

- Definition of Service
- Expectations
- Illinois Library Systems Responsibilities
- Member Responsibilities
- Accountability/Assessment

Depending on the standard, specificity in measuring whether or not the standard is met will vary.

Following a lengthy discussion, the professional development and consulting standards will be revised by Marilyn, Tina and Pat and shared with the committee in mid-December.

Development of Additional Standards

David Carlson will confer with State Library staff, then follow-up with committee members to draft the next few sets of standards. The remaining areas, as defined at this time, are:

- Leadership/Administrative/Other Standards
- Resource Sharing Standards (including Resource Discovery)
- Cooperation and Collaboration Standards
- Technology Standards
- Research and Development Standards

Next Meeting

The Standards Committee will reconvene at 10 a.m. on Friday, January 16, 2009 at the Illinois State Library.

-----Notes by Kathleen Bloomberg, Illinois State Library