

MEETING NOTES

ILLINET Depository Library Council

November 19, 2009; 10:00 a.m.

Conference Call

Present: Jane Ehrenhart, Abraham Lincoln Presidential Library
Joe Fitzanko, Peoria Public Library Peoria
Paulette Harding, Poplar Creek Public Library
Karen Hogenboom, University of Illinois Urbana
Kevin McClure, Chicago-Kent College of Law Library
Jane Treadwell, University of Illinois at Springfield
Anna Xiong, Southern Illinois University Carbondale
State Library Staff:
Kathleen Bloomberg
Joe Natale

Karen Hogenboom, Vice-Chair, called the meeting to order.

Previous meeting

The council approved the notes from the previous meeting on September 1, 2009 with minor corrections that clarify that the draft discard procedures and state plan would be shared with U.S. Government Printing Office/Federal Depository Library Program staff.

Discard List Procedures

Discussion ensued about the latest revision to the discard list procedures. A few additional changes were made in the November 13, 2009 draft. The revision will be sent to the council for one last look before sending the revised procedures to the depositories and posting the revised procedures on the Illinois State Library web site. Additionally, after the administrative rules for the Illinois documents program are changed, the retention requirement of seven years will be changed in the discard list procedures to five years.

State Plan

A few additional changes were made to the November 2009 draft. The revised draft will be shared one more time with the council prior to distribution to the Illinois federal document community and the U.S. Government Printing Office/Federal Depository Library Program staff as well as posting on the Illinois State Library web site.

Council Terms

Members of the council with terms expiring in December 2009 are willing to serve for another two years. The members are: Paulette Hardin, Karen Hogenboom, Kevin McClure, Geoffrey Swindells, and Jane Treadwell.

Other Issues

Training for documents staff was discussed. A particular issue identified was the need for a clearinghouse on documents-related training. Discussion will continue at the next meeting.

Next Meeting

The next conference call will be held in February 2010. Several proposed dates and times will be sent to the council members in order to check for the best possible meeting date and time. Topics will include "staying with the program" – for both federal and state depositories and a clearinghouse for continuing education opportunities.

---Notes by Kathy Bloomberg