

MEETING NOTES

ILLINET Depository Advisory Council

June 18, 2009; 1:30 p.m.

Conference Call

Present: Jane Ehrenhart, Abraham Lincoln Presidential Library
Joe Fitzanko, Peoria Public Library Peoria
Paulette Harding, Poplar Creek Public Library
Karen Hogenboom, University of Illinois Urbana
Chuck Malone, Western Illinois University
Kevin McClure, Chicago-Kent College of Law Library
Jane Treadwell, University of Illinois at Springfield
Geoffrey Swindells, Northwestern University Library
Anna Xiong, Southern Illinois University Carbondale

State Library Staff

Kathleen Bloomberg

Joe Natale

Background Information

The Council previously met twice annually at the State Library. The plan is to meet by conference call every two months. Ms. Bloomberg will serve as Federal Depository Coordinator and Mr. Natale will serve as State Depository Coordinator until the State Library can hire a Government Documents Librarian.

Election of Vice-Chair of the Council

Ms. Hogenboom volunteered to serve as Vice-Chair, and the Council concurred.

Discard List Procedure

A subcommittee consisting of Ms. Harding, Ms. Xiong and the State Library staff drafted discard list procedures for the federal and state depository programs. The intent of the draft is to make the procedures less labor intensive while still fulfilling the federal and state requirements. Suggestions to the discard list procedures from the Council included:

- Include numbered serials;
- Allow concurrent posting on the national Needs and Offers List and the state list;
- Make material available to non-depository libraries after the required review period;
- Develop standard statement on the Web site explaining conditions of the discard process;
- Address the maintenance of the core collection; and
- Make the state period for retaining a document the same as the federal period (five years).

The draft procedures will be revised to include the Council's suggestions and discussed at the next conference call.

State Plan

The State Plan for the federal documents program was developed by the Council four years ago, and is in need of review. A committee consisting of Mr. McClure, Mr. Swindells and the State Library staff will review the plan, and provide an interim report at the next conference call.

Other Issues

Mr. Malone suggested the formation of a Government Documents User Group in Consortium of Academic and Research Libraries of Illinois (CARLI), especially with CARLI taking bids on a new system that could impact the documents program. The issue of best practices in cataloging government documents should be brought to CARLI's attention. Additionally, there was interest in revitalizing ILA/GODORT to preserve its roundtable status.

Next Meeting

A conference call will be held during the third or fourth week of August.

---Notes by Joe Natale