

**OFFICE OF THE SECRETARY OF STATE
ILLINOIS STATE LIBRARY
FY2009 SCHOOL DISTRICT LIBRARY GRANT PROGRAM
PART IV: NEW DISTRICT ATTENDANCE CENTER FORM**

ELI Control #	School District Name			
ELI Branch #	Attendance Center Name			
	Street Address			
	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%; border-bottom: 1px solid black;">City</td> <td style="width: 20%; border-bottom: 1px solid black;">State</td> <td style="width: 40%; border-bottom: 1px solid black;">Zip+Four</td> </tr> </table>	City	State	Zip+Four
City	State	Zip+Four		
	Library Phone (include area code)			
	Library Fax (include area code)			

a) Enter the Student Housing Count of September 30, 2008. _____

b) During a typical week, how many hours is the library open for student use? (Select only one answer)

- | | |
|-------------------------------------|---------------------------------|
| <input type="checkbox"/> None | <input type="checkbox"/> 21-25 |
| <input type="checkbox"/> 10 or Less | <input type="checkbox"/> 26-30 |
| <input type="checkbox"/> 11-15 | <input type="checkbox"/> 31-35 |
| <input type="checkbox"/> 16-20 | <input type="checkbox"/> 36-40+ |

c) During a typical week, how many hours is the library staffed by paid library staff? (Select only one answer)

- | | |
|-------------------------------------|---------------------------------|
| <input type="checkbox"/> None | <input type="checkbox"/> 21-30 |
| <input type="checkbox"/> 15 or Less | <input type="checkbox"/> 31-40+ |
| <input type="checkbox"/> 16-20 | |

d) Enter the name of the paid employee whose primary duty is to serve as the librarian for this attendance center's library.

e) What are the educational qualifications for the paid employee whose primary duty is to serve as the librarian for this attendance center's library? (Check all that apply)

- Teacher-Librarian: state-certified as both a teacher and a librarian
If a teacher-librarian, indicate library education status: (Check all apply)
- Doctorate in library/information science
 - Masters in library/information science
 - Bachelors with a major or minor in library science
 - Library Technical Assistant (LTA degree)
 - Provisional (In process)
 - Other (Specify): _____
- Teacher: state-certified as a teacher but not as a librarian

_____ Librarian: Not state-certified as a teacher but possesses any combination of the following library education:

_____ an advance degree [doctorate or masters] in library and information science;

_____ an undergraduate degree [major or minor] in library science; and/or

_____ Library technical assistant [LTA degree]

_____ College Degree but lacking both teacher certification and library education (Doctorate, Masters, Bachelors, Associates)

_____ High School degree

_____ Other (Specify): _____

f) Does this attendance center meet the qualifications for grant eligibility?

_____ No (briefly explain why)

_____ Yes

_____ Yes, as an exception (There must be a school library in the attendance center for it to qualify for grant funding. There are a few exceptions, such as connected school buildings sharing one library. If a school library is NOT physically located in this attendance center, explain/justify why this attendance center has been included.)

g) LIBRARY ITEM COUNT: Answer only one of the two questions below. If your library is **automated** answer question 1, or if your library is **not automated** answer question 2.

Item Definition: The item count should include, but is not limited to: books, audiovisual materials, issues of magazines, realia, equipment, textbooks, etc. NOTE: This is NOT a circulation count or a user count. If an exact total is not known, then estimate the answer.

1. If this attendance center's collection is automated for circulation functions and/or has a computerized catalog, then how many total items are entered in the library's automation system? _____
2. If this attendance center's collection is not automated for circulation functions and does not have a computerized catalog, then how many total items are in the library's collection? _____