

Grants awarded to Illinois archivists

The ISHRAB recently awarded 22 scholarships ranging from \$119 to \$200 to Illinois archivists and volunteers to attend professional archival workshops, seminars or conferences in Illinois. Funding was provided by a SNAP grant from the NHPRC. Grant recipients use the scholarships to defray expenses to attend workshops sponsored by the Society of American Archivists (SAA), the Black Metropolis Research Consortium and the Campbell Center.

The ISHRAB sponsored the SAA workshop "Archives Overview" in October at Southern Illinois University Carbondale. The workshop was designed for persons with limited archival training working in small historical records repositories, and provided an overview of basic archival theory, functions and practices that protect the integrity of historical records. Scholarships were provided to 15 Illinois archivists to attend the workshop.

Illinois State Archives
Margaret Cross Norton Building
Capitol Complex
Springfield, IL 62756
217-782-4682

Monday-Friday
8 a.m.-4:30 p.m.

Closed state holidays.

Winter 2012

For the RECORD

www.cyberdriveillinois.com

Newsletter
of the
Illinois
State
Archives
&
The Illinois
State Historical
Records
Advisory Board

Jesse White
Secretary of State
&
State Archivist

Volume 26
Number 1

2012 Historical Records Preservation Grants

Application deadline March 15

The Illinois State Historical Records Advisory Board (ISHRAB) is pleased to announce the 2012 Historical Records Preservation Grants program. Grants of up to \$5,000 will be awarded to Illinois historical records repositories with funds provided by the National Historical Publications and Records Commission (NHPRC).

At least eight grants will be awarded to institutions that demonstrate need, both financially and programmatically, and show a commitment to developing and/or carrying out projects to identify, preserve, access and use historical records in Illinois. Eligible institutions may be public or private. Although any size institution may apply, preference will be given to those with archival holdings of 500 cubic feet or less and/or two or fewer professional staff members.

Under previous Historical Records Preservation Grant programs, the ISHRAB awarded grants ranging from \$648 to \$5,000. Projects have included digitizing a rare and fragile glass-plate negative collection; transferring a collection-finding aid from an unsustainable database to an industry standard software package; purchasing archival enclosures and boxes to re-house photographic slides, negatives and transparencies; and hiring a preservation specialist to conduct a preservation assessment for a collection of 19th-century original, oversized maps of Illinois towns and counties.

The ISHRAB will begin accepting grant proposals on March 1, 2012, with the deadline for submission of March 15. Grant award winners will be announced in May. For more information and application instructions, visit www.cyberdriveillinois.com (click Departments, Illinois State Archives), or call 217-782-3492.

75 years ago...

By Feb. 25, 1937, the exterior walls of the new State Archives building were nearly complete. Constructed by and large to Margaret Cross Norton's specifications, a large portion of the building was devoted to vaults designed to provide maximum protection for records. The first two floors would house administrative and public areas and were the only two floors with windows. The building was constructed to contain 12 stack levels with a total storage capacity for more than 80,000 cubic feet of records.



Illinois Blue Books available — 2009-2010 *Illinois Blue Books* are still available by contacting: Secretary of State, Communications Department, 471 Howlett Bldg., Springfield, IL 62756, 217-785-8234. Previous *Blue Books* also are available upon request. The new 2011-2012 *Illinois Blue Book* will be available in March.

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Produced by the Secretary of State Communications Department.
Jesse White • Secretary of State & State Archivist

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Illinois State Archives
Office of the Secretary of State
Margaret Cross Norton Building
Springfield, Illinois 62756

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DATES & REMINDERS

Midwest Archives Conference
2012 Annual Meeting
April 19-21, Grand Rapids, MI
www.midwestarchives.org

Illinois State Historical Society
32nd Annual Illinois History Symposium
"Contested Lands, 1763-1840"
April 26-28, East Peoria
www.historyillinois.org
217-525-2781

National Genealogical Society
2012 National Genealogical Society
Family History Conference
"The Ohio River: Gateway to the Western Frontier"
May 9-12, Charleston, SC
www.ngsgenealogy.org
800-473-0060

National Archives & Records Admin.
2012 Modern Archives Institute
June 4-15, Washington, D.C.
www.archives.gov/preservation
202-357-5259

Downstate Local Records Commission Meeting
1st Tuesday of the month, 10 a.m.
Margaret Cross Norton Building, Springfield
www.cyberdriveillinois.com

Cook County Local Records Commission Meeting
2nd Tuesday of the month, 11 a.m.
Video Conference Room, 9th floor
Thompson Center, Chicago
or Capital City Center, Springfield
130 W. Mason St.
www.cyberdriveillinois.com

State Records Commission Meeting
3rd Wednesday of the month, 9:30 a.m.
Margaret Cross Norton Building, Springfield
www.cyberdriveillinois.com

Archives staff achievements



Secretary of State EOM

State Archives staff member Stacey Skeeters was chosen the September 2011 Secretary of State Employee of the Month. Stacey has worked in the Archives' Reference Division since 2000. She is usually the first staff member researchers come into contact with, and using her knowledge and helpful manner she directs the researchers to the records they are seeking. Secretary of State Jesse White cited Stacey for "the hard work and enthusiasm you bring to your job that serves as an example to your fellow employees."

35 Years of Service

Karl Moore and Elaine Shemoney Evans were recognized by Secretary White for 35 years of service to the State Archives. They both began employment with the Archives in 1976. Karl currently serves as the head of the Illinois Regional Archives Depository (IRAD) System while Elaine oversees the Publications Section. Secretary White commended them for their hard work and longevity as Secretary of State employees, and said that their employment with the office is one of integrity, which is fundamental in fulfilling the mission of providing the best possible service to the people of Illinois.



New ISAAB/ISHRAB members

Secretary of State Jesse White has appointed two new board members to the Illinois State Archives Advisory Board/Illinois Historical Records Advisory Board. For the 2011-14 term, M. Alison Eisendrath of the Chicago History Museum and Valerie Harris of the University of Illinois at Chicago replaced Linda Evans and Christopher Prom, respectively. Morag Walsh of the Chicago Public Library and Lisa Oppenheim of the Chicago Metro History Education Center were reappointed to serve in the 2011-14 term. For a complete listing of ISAAB/ISHRAB members and their contact information, visit www.cyberdriveillinois.com (Departments, Illinois State Archives).

The ISAAB advises the State Archives on general operations. The ISHRAB is the state-level arm of the National Historical Publications and Records Commission, a statutory body affiliated with the National Archives and Records Administration. The ISHRAB reviews grant proposals submitted by Illinois institutions to the NHPRC. The ISHRAB also advocates and encourages professional custodianship and cooperation in the recordkeeping community to ensure citizen access to records and the preservation of their cultural and historical heritage. The State Archives Advisory Board serves concurrently as the State Historical Records Advisory Board.

2011 Accessions of the Illinois State Archives

State Government Records Administrative Office of the Illinois Courts (from Cook County Circuit Clerk)

Court Services Division
Mary Todd Lincoln Commitment
Proceeding Case Files, 1875-1876, 1 mi.

Attorney General

Revenue Litigation Bureau
Illinois v. Kentucky Boundary Dispute
Case Research Files (U. S. Supreme
Court No. 106), 1981-1997, 0.6 cu.
ft.

Illinois Community College Board

*Finance Compliance and Program
Accountability*
Construction Project Files, December
1998-April 2008, 4 cu. ft.

Illinois Department of Corrections

Inmate Records Division
Mug Shots of Prisoners, 1878-June
23, 1944, 11 vols.
Prison Statistics, May 1952-November
1984, 1 vol.

Menard Correctional Center

Admission Registers, Compiled July
12, 1964-November 15, 1981, 8
vols.

Alias Registers, 1931-1986, 6 vols.
Convict Registers, March 21,
1878-March 30, 1894; April 26,
1909-February 28, 1919, 2 vols.

County Inmate Statistics, February 3,
1919-December 31, 1933, 2 vols.

Discharge Registers, January 1,
1965-September 15, 1980, 3 vols.

Inmate Statistics, December 2,
1913-April 3, 1975, 39 vols.

Ledger of Mentally Ill Prisoners,
Compiled October 1, 1974-1986;
1988; 1998, 1 vol.

Registers of Inmate Anthropometric
Measurements, July 20, 1889-July
25, 1975, 4 vols.

Vienna Correctional Center
Discharge Register, January 1,
1974-October 21, 1978, 1 vol.

State Board of Elections
Election Information Division
Primary and General Election Abstracts
of Votes, 2002; 2004; 2006; 2008, 7
cu. ft.

Third and Independent Parties
Nominating Petitions, 2008; 2010, 7
cu. ft.

General Assembly

Bills, Resolutions, and Related General
Assembly Records, 2009-2011, 206
cu. ft.

Governor

Legislative Affairs
Rod Blagojevich Legislative Files,
2007-2008, 8 cu. ft.

Department of Human Rights

Legal Division
Agency Annual Affirmative Action
Plans, July 2008-June 2009, 4 cu.
ft.

Illinois Labor Relations Board

Board Clerk
Closed Case Files, July 1, 1984-1996,
91 cu. ft.

Illinois Department of Public Health

Director
Administrative Hearing Files,
1992-2006, 6 cu. ft.

Department of Revenue

Liquor Control Division
Closed Legal Proceedings Case Files,
1998-2002, 10 cu. ft.

Secretary of State

Index Department
Deeds to State-Owned Real Estate,
November-December 2010;
March-April 2011; June 2011;
September 2011, 0.34 cu. ft.

Enterprise Zone Registration and
Certification Files, 2004-2007, 3 cu.
ft.

Executive Section. Executive Files,
2006-2008, 1.5 cu. ft.

Executive Section. Extradition Papers,
January 3, 2008-December 11,
2009, 4 cu. ft.

Executive Section. Proclamations of
the Governor, 2009, 0.5 cu. ft.

State Agency Workforce Demographic
Reports, July 1, 1991-June 30,
2005, 2 cu. ft.

Department of Transportation

Highways (District 6)
Right-of-Way Land Acquisition Files,
2000-2011, 8 cu. ft.

Local Government Records

Clay County

Stanford Township
Death and Burial Permit Record, Jan.
16, 1902-May 19, 1918, 1 vol.

Estray Record, Nov. 17, 1863-Oct. 13,
1915, 1 vol.

Highway Commissioners' Record, Apr.
17, 1888-June 27, 1896; Aug. 27,
1898-Apr. 16, 1918; Apr. 9,
1935-May 10, 1943, 5 vols.

Township Record, Apr. 1, 1862-June
26, 1995, 6 vols.

Township Supervisor's Cash Books,
Apr. 16, 1879-Oct. 13, 1915, 1 vol.

Cook County

County Clerk
Marriage Licenses, 1914-1915, 25 mi.

Effingham County

County Clerk
Marriage Record, Dec. 30, 1839-Aug.
23, 1911, 2 vols. and 1 mi.

Coroner

Coroner's Inquest Record, Oct. 25,
1931-June 16, 1943, 1 vol. and 1
mi.

Circuit Court

Circuit Court Dockets, Mar. 1894-Oct.
1900, 1 vol. and 1 mi.

Circuit Court Judgment Dockets, Apr.
15, 1931-Mar. 2, 1851, 1 vol. and 1
mi.

Jury Registers, Mar. 1879-Mar. 1935,
1 vol. and 1 mi.

County Board of Supervisors
Board of Supervisors' Minutes Index,
June 1853-Mar. 1862, 1 vol. and 1
mi.

Treasurer
County Order Record, Mar. 1852-Sept.
1870, 1 vol. and 1 mi.

State Aid Order Record, 1925-1929, 1
vol. and 1 mi.

Probate Court
Probate Dockets, 1950-1971, 1 vol. and
1 mi.

Sheriff
Sheriff's Execution Dockets,
1929-1956, 2 vols. and 1 mi.

Sheriff's Fee Book, 1936-1951, 2 vols.
and 2 mi.

Recorder
Recorder's Unclaimed Instruments,
1852-1945, 0.5 cu. ft.

West Township
Justice of the Peace Dockets,
1877-1879, 1 vol.

Watson Township
Highway Commissioners' Account
Books, 1892-1914, 1 mi.

Mason Township
Justice of the Peace Dockets, Apr. 27,
1876-Oct. 31, 1885, 1 mi.

Fulton County

Circuit Clerk/Probate Court
Probate Case Files, 1827-1900, 29 cu.
ft.

County Superintendent of Schools
School District Record, Apr. 10,
1926-June 7, 1948 (Beaty, Dist.
191); Aug. 7, 1865-1951 (Duncans
Mills, Dist. 4/158), 1 mi.

School Fund Loan Record, 1843-1861,
1 mi.

School Pupil Examination Record, Feb.
1897-Apr. 1917, 1 mi.

School Superintendent's Annual
Reports, 1866-1886, 1 mi.

School Teachers' Certificate
Examination Record, Mar.
1861-July 1920, 2 mi.

School Teachers' Daily Registers,
1915-1945 (Beaty, Dist. 191);
1951-1957 (Duncans Mills, Dist.
158), 1 mi.

School Teachers' Institute Record
Index, 1892-1895, 1 mi.

School Teachers' Institute Record, July
15-26, 1895; July 20-24, 1896, 1
mi.

School Trustees' Minutes, Jan. 8,
1846-Apr. 5, 1954 (Banner Twp.);
Apr. 11, 1857-Apr. 24, 1951
(Deerfield Twp.), 1 mi.

Knox County

City of Knoxville
City Council Minutes, Apr. 7, 1845-Apr.
14, 1855; Aug. 6, 1857-May 8,
1895; May 9, 1907-Dec. 16, 1968, 4
mi.

City Ordinance Record, 1886; 1906, 1
mi.

Logan County

County Superintendent of Schools
School Census Reports, 1959, 1 mi.
School Student Permanent Record,
1927, 1 mi.

School Teachers' Daily Registers,
1891-1947, 3 mi.

Menard County

County Superintendent of Schools
School Teachers' Daily Registers, Sept.
1915-Sept. 1919; Sept. 1929-Apr.
1933, 1 mi.

Montgomery County

County Superintendent of Schools
School District Record, 1862-1938, 2
mi.

School Literary Society Minutes, High
School, 1911-1916, 1 mi.

School Student Permanent Record,
1898-1906, 1 mi.

School Teachers' Daily Registers,
1895-1905; 1917-1922, 1 mi.

Moultrie County

Jonathan Creek Township
Road Record, Sept. 29, 1891-July 4,
1916, 1 mi.

Highway Commissioners' Record, July
1, 1867-Apr. 3, 1929, 2 mi.

Township Auditor's Record, Sept. 1,
1925-Mar. 26, 1946, 1 mi.

Township Record, Apr. 1867-Mar. 8,
1965, 3 mi.

Sangamon County

County Superintendent of Schools
School District Record, Apr. 1885-Apr.
1920, 0.1 l.f.

School Teachers' Daily Registers, Sept.
1879-Apr. 1883; Sept. 1886-Mar.
1891; Sept. 1904-May 1908; Sept.
1914-May 1924; Sept. 1929-May
1947, 0.2 l.f. and 1 mi.

St. Clair County

County Superintendent of Schools
School District Record, May 31,
1879-Apr. 8 1944; Apr. 13, 1955-Apr.
25, 1960, 1 mi.

Tazewell County

Malone Township
Township Record, Apr. 14, 1855-July
23, 1960, 2 mi.

Little Mackinaw Township
Township Record, Apr. 2, 1850-Dec.
1984, 2 mi.

Highway Commissioners' Record, Mar.
4, 1899-Sept. 6, 1955, 1 mi.

Township Supervisor's Cash Books,
Dec. 31, 1966-Mar. 25, 1975, 1 mi.

Township Auditor's Record, Apr. 2,
1850-Dec. 8, 1984, 2 mi.

Wayne County

Treasurer
Collector's and Treasurer's Accounts,
1860-1870, 1 vol.

County Clerk
Collector's Books, 1883; 1885, 4 vols.
Delinquent Tax Lists, 1884-1901, 1 vol.

State Tax Revolving Fund Record,
1875-1876, 1 vol.

Tax Assessment Abstracts, 1899, 1 vol.